



## **KGATELOPELE MUNICIPALITY**

The Kgatelopele Municipality is located in the green Kalahari region of the Northern Cape Province, ZF Mgcawu District. The area is framed by a kaleidoscope of mining and farming activities, and natural tourist attractions. In exchange for your skills and expertise the Kgatelopele Municipality offers you a pleasant working environment thus invites suitable qualified candidates to apply for the following vacant position:

**DIRECTOR TECHNICAL, INFRASTRUCTURE & COMMUNITY SERVICES POSITION:  
LEVEL: MANAGER DIRECTLY REPORTING TO THE MUNICIPAL MANAGER**

**DIRECTOR TECHNICAL, INFRASTRUCTURE & COMMUNITY SERVICES POSITION:  
Reference NO – KLM 16 2021/2022**

Salary -Total remuneration package 815 063(minimum) / R905 626(midpoint) R996 188 (maximum) per annum.

**Terms of Appointment:** 5year fixed term performance-based contract.

### **B. Essential and Non- Negotiable Requirements:**

Good knowledge and understanding of relevant policies and legislation, good understanding of institutional governance systems and performance management. Understanding of Council operations and delegations of such powers and functions such as public safety, parks and recreation management, cemetery management, health service management and library services. To have extensive knowledge of the public office environment. Budget and finance management. To be innovate and strategic leader. Good facilitation and communication skills in at least two of the three official languages. Must be able to formulate engineering master planning, project management and implementation.

- Bachelor Degree in Social Sciences/Public Administration/Law. Five (5) years' experience at middle management level, and must have proven successful management experience in administration.
- Compliance with the MFMA. Minimum competency levels in unit standards as per Government Notice R493 of Gazette No. 29967 of 15 June 2007. A person who does not meet minimum competency level in unit standards will be given an opportunity to attain the minimum competency level within eighteen (18) months from the date of appointment in accordance with Government Notice No. 91 of 03 February 2017, as promulgated in Government Gazette No. 40593;
- Have proven successful institutional transformation with public or private sector, Registration with the South African Council for Social Service Professional (SACSSP), or similar recognized relevant professional body will serve as an added advantage, The need for signing of an employment contract, a performance agreement and disclosure of interest.
- Be prepared to undergo Security vetting, be prepared to undergo Competency assessment test and have a valid driver's license.

### **C. KEY PERFORMANCE AREAS (KPA's).**

Planning and prioritizing the Community Services Department in accordance with the relevant Municipal legislation.

- Management of effective provision of refuse removal and maintenance of municipal parks services, as determined by applicable legislation.
- Take overall responsibility in leading and directing Traffic and Disaster management, recreational facilities, grave yards and Library services for the municipality,
- Ensuring that key strategic objectives are achieved and those effective's services are rendered,

- Overall management of subordinates for maintenance and cleaning of open areas and streets;
- Provide strategic leadership in the Department;
- Lead, direct and manage staff within the department so that they are able to meet their objectives.

**NB: Please Note:**

- No faxed or e-mailed applications will be considered;
- Candidates are required to complete the prescribed “Annexure C” application form as per Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 Government Gazette 37245 dated 17 January 2014 which is obtainable from the internet at Kgatelopele Municipality Website (failure to do so will result in the candidate being disqualified);
- Short-listed candidates will be subjected to security vetting/screening, verification of qualifications And employment history/reference check and competency assessment should also disclose

**Financial interest;**

- Kgatelopele Municipality reserves the right to nullify or cancel an employment contract and recover all costs incurred by the municipality including remuneration, advertisement, etc.;
- should it be discovered that the successful candidate submitted false or insufficient information which resulted to the contravention of the provisions of Municipal Council Policies, Municipal Systems Amendment Act No. 7 of 2011 or any other relevant legislation;
- If no communication has been received from us within ninety (90) days after the closing date, please consider your application not successful. The Municipality reserves the right to appoint or not appoint any person.
- Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will automatically disqualify the applicant.
- The successful candidate will be held personally liable for certain costs incurred during recruitment if he or she, after being appointed decline to accept the appointment.
- If you meet the stated requirements, a fully completed Annexure C Application Form, Detailed Curriculum Vitae, recently certified copies of all qualifications, a recently certified copy of the Identity Document and Driver’s License (certified copies must not be older than 3 months) and proof of Competency level, where applicable, must be addressed/sent to:
- Applications that hold any political office positions namely Chairperson, Deputy Chairperson, Secretary, Deputy Secretary or Treasurer Nationally, Provincially, Regionally or other areas in which the party operates; or any position in a political party equivalent to a position mentioned above, Irrespective of the title designated to that position, shall not be considered for appointment as Director Technical, Infrastructure & Community Services.

Applications can to post to The Acting Municipal Manager  
 Attention: Mr. A. Tieties  
 Kgatelopele Municipality  
 P.O. Box 43  
 DANIELSKUIL  
 8405

**Or can be hand delivered at:**

Kgatelopele Municipality at the Human Resource Office.  
 Enquiries may be directed to Senior Human Resource Management: Corporate Services,  
 Ms. M. C. Pienaar (053) 384 8600 during office hours between 07:30 am – 16:45pm Monday  
 to Thursdays and Fridays till 15:30pm.

**CLOSING DATE: 15 March 2022 at 12:00pm**