



INVITATION TO BID

Kgatelopele Local Municipality invites suitable service providers to bid for the following project(s):

Bid No.	Bid description	Contract period	Availability of documents	Briefing session date and time	Closing date and time	Points System
KLM2019/20/006	SUPPLY AND DELIVERY OF STATIONERY AND PRINTING CARTRIDGES FOR KGATELOPELE LOCAL MUNICIPALITY AS AND WHEN REQUIRED	36 Months	26 July 2019	N/A	28 August 2019 @ 12H00	80/20
KLM2019/20/007	SUPPLY AND DELIVERY OF CLEANING MATERIAL ITEMS FOR KGATELOPELE LOCAL MUNICIPALITY AS AND WHEN REQUIRED	36 Months	26 July 2019	N/A	28 August 2019 @ 12H00	80/20

Evaluation

Tenders will be evaluated and adjudicated in line with the Supply Chain Management policy of the municipality using an 80/20 preference points system.

The bid will be evaluated on functionality with the following criterion:

Bid will be evaluated on functionality based on the below scoresheet. A bidder would have to score a minimum of 60 points to be considered for further evaluation.

Criterion	Total Score
Locality	50
Past Experience	50

Bidders must attach proof of residence and provide contactable reference/recommendation letter of past experience. Bid documents with detailed specifications and information be downloaded on Kgatelopele Local Municipality's website at www.kgatelopele.gov.za and on e-Tender Publication Portal at www.etenders.gov.za from Friday, 26 July 2019.

All sealed bids clearly marked with the Project name and bid number must be placed in the Tender Box at the offices of the Kgatelopele Local Municipality, 222 Barker Street, Danielskuil, 8405, on or before **12:00 pm Wednesday, 28 August 2019** at which time submissions will be opened in public. No emailed or faxed documents will be accepted. Tender box will be accessible from Monday to Sunday from 07h30am to 05h00 pm.

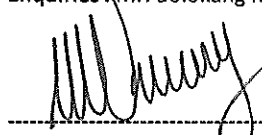
Bid documents submitted after 12:00 Wednesday, 28 August 2019 not be accepted.

Please note that it is a prerequisite of the Municipality that all service providers are to be registered on the **National Treasury Central Supplier Database (CSD)** and include in their bids, the tax clearance certificate or their Master Registration Number or tax compliance status PIN to enable the municipality to verify the bidder's tax compliance status. Registration on CSD can be done at www.csd.gov.za or at your nearest Treasury and Kgatelopele Municipal Offices.

Kgatelopele Municipality is under no obligation to accept the lowest or any quote and reserves the right to accept the whole or part of quote and reserves the right to re-advertise if it so wishes to. No reasons for the acceptance or rejection of any quote will be given.

Bids will be evaluated according to the Kgatelopele Local Municipality's Supply Chain Management Policy, Preferential Procurement Policy Framework Act (Act 5 of 2005) and the Preferential Procurement Regulations, 2017, and Broad Base Black Economic Empowerment Act (Act 53 of 2003).

NB: Suppliers are advised NOT to make copies or any alterations to the Tender documents, except to comply with instructions issued by the municipality.
Enquiries - Mr. Bolokang Moeng (053 384 8646)



 Mr M. January
 Municipal Manager