

IDP/Budget Process Plan 2020/2021



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1. Introduction

The Integrated Development Plan (IDP) is the municipality's principal strategic planning document. The IDP articulates to the community which part of the longer-term spatial development plan (20 to 30 years) of the municipality, the current council will be targeting to achieve during its 5 year term (2016/17 – 2020/21).

It is therefore important that the IDP demonstrates how the municipalities' projects, programmes and activities are coordinated and integrated, both internally between directorates and externally between stakeholders, vested interest groups and other spheres of government. The IDP must ultimately enhance integrated service delivery and development and promote a sustainable, integrated community in the municipality. The IDP provides a view of the complete basket of services which the municipality provides, bearing in mind that communities cannot be developed in a fragmented manner. The priorities identified in the IDP ultimately become the key strategic plan of the municipality and inform the financial planning and budgeting process to be undertaken.

This document discusses and outlines the activities which the municipality will undertake to review the existing IDP and budget, and development of the 2020/2021 IDP review, budget and Service Delivery and Budget Implementation Plan (SDBIP). It is fundamental that citizen involvement is increased through municipal driven structures such as Ward Committees and various representative forums. The document sets-out how the municipality intends to engage the community during the upcoming budget process. It is important to bear in mind that the end result of the IDP process is not only to produce an updated IDP document, budget and SDBIP but the actual implementation of projects and service delivery which will ultimately improve the conditions in which the people of Batho Pele City live daily. This document is the municipal council's policy tool to guide the administration and council on when what must take place to ensure a credible and relevant budget process.

2. Legal Framework - IDP and Budget Process Plan¹

¹ To ensure minimum quality standards during the IDP process and a proper coordination between and within the spheres of government, the preparation of the planning process is regulated by the MSA. Section 28 of the MSA stipulates that;

- ❖ Each Municipal Council must adopt a process, in writing, to guide the planning, drafting, adoption and review of the IDP.
- ❖ The municipality must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, consult the local community before adopting the process.
- ❖ A municipality must give notice to the local community of particulars of the process it intends to follow.

Section 28(1) of the Municipal System Act, (Act 32 of 2000) (the MSA) requires the municipal council to adopt a process, in writing, to guide the planning, drafting and review of its IDP. Sections 21 and 53 of the MFMA make the Mayor of the municipality responsible to co-ordinate and integrate the processes of (i) preparing the annual budget and SDBIP and (ii) reviewing the IDP. The MFMA requires that the Mayor tables the time schedule outlining the key activities in the budget process to Council for approval. This must annually be completed by the latest on 31 August of each year ((at least ten (10) months before the start of the budget year). The budget process plan, immediately after its approval must be submitted in hard and electronic copies to:

- the National Treasury (lg.documents@treasury.gov.za);
- the Northern Cape provincial treasury (ncptmfma@ncpg.gov.za) ; and
- the Department of Cooperative Government Human Settlement and Traditional Affairs (COGHSTA).

This document outlines the programme Kgatelopele Local Municipality will follow during 2019/20 & 2020/21 financial years and provides detail on the issues required in the MSA and MFMA. A process plan must include the following:

- ❖ A programme specifying time-frames for the different steps;
- ❖ Outline mechanisms, processes and procedures for consultation of the community, organs of state, traditional authorities and role-players;
- ❖ A consultation process for price increases of bulk resources (water, electricity, etc.);
- ❖ Identify all plans and planning requirements binding on the municipality;
- ❖ Be consistent with any other matters prescribed by legislation.

3. Purpose of and reporting against the IDP and Budget Process Plan

Section 29(1) of the MSA requires that the process must;

- ❖ be in accordance with a predetermined programme specifying timeframes for the different steps;
- ❖ through appropriate mechanisms, processes and procedures allow for the local community to be consulted on its development needs and priorities, allow the local community to participate in the drafting of the IDP, and allow organs of state, including traditional authorities, and other role players to be identified and consulted on the drafting of the IDP;
- ❖ provide for the identification of all plans and planning requirements binding on the municipality in terms of national and provincial legislation.

The purpose of the process plan is to indicate the various planned activities, strategies and timeframes for the review of the 2019/20 IDP, budget for 2020/2021 and the two outer years including the SDBIP.

The process plan aims to ensure integration and alignment between the IDP, Budget and SDBIP, thereby ensuring the development of an IDP based budget. It fulfils the role of a business plan or an operational framework for the IDP outlining the manner in which the IDP process will be undertaken. In addition, it identifies the activities in the process around the key statutory annual operational processes in the budget, SDBIP and IDP compilation, performance management implementation and the adoption of the municipality's annual report.

The IDP and Budget processes are two distinct but integrally linked processes which must be coordinated to ensure that the IDP and budget related policies and the final budget and SDBIP are consistent and credible. Credibility refers to the municipality's ability and capacity to spend and deliver services in accordance with its approved budget. The process creates its own dynamics since it involves external role-players and vested interest groups. This requires accurate logistical planning and arrangements of engagement sessions to ensure that the process is implemented in accordance with the approved time schedule.

Experience has taught us that deviation from the approved time schedule may occur due to unforeseen events and circumstances which are beyond the control of the municipal council and the administration. This may require adjustment to the timeframes to ensure that the execution of the process remains practical and that all legislative requirements are adhered to. The Mayor as coordinator of the budget process will regularly inform council, the National Treasury, provincial treasury and the Department of Cooperative Governance, Human Settlements and Traditional Affairs (COGHSTA) on progress against the approved targets and timeframes and any adjustments that may be required.

4. Mediums / Methods of informing stakeholders in the IDP and Budget process

The following mediums/methods can be used to inform or communicate to stakeholders at any point in time during the process:

- Road shows and meetings
- Radio Talk Shows and Announcements
- Newspaper Publications
- Municipal Exhibitions
- Loud Hailing

- Flyers, Posters and Pamphlets
- Ward Committee meetings
- Community Newsletters
- CDW involvement – To give feedback/information

5. Roles and Responsibilities

One of the prerequisites of a well organised IDP process is for all role players to be fully aware of their own as well as other role player's responsibilities. Tables 1 and 2 below outline a brief description thereof.

6. Table 1: Roles and Responsibilities within the municipality

<i>ROLE PLAYERS</i>	<i>ROLES AND RESPONSIBILITIES</i>
<i>Council</i>	<ul style="list-style-type: none"> ➤ Approve and adopt the process and framework plans as well as IDP and budget ➤ Monitor the implementation and approve any amendments of the plan when necessary.
<i>Mayor and Council</i>	<ul style="list-style-type: none"> ➤ Consider the IDP and Budget timetable and Process Plan and submit to Council for approval annually by latest 31 August. ➤ Overall political guidance, management, coordination and monitoring of the IDP and budget process (MFMA section 53). ➤ Establish a budget steering committee as envisaged in the Municipal Budget and Reporting Regulations (MBRR) (Regulation 4). ➤ Chair the budget steering committee. ➤ Assign and delegate responsibilities in this regard to the Municipal Manager. ➤ Submit the draft IDP, budget and SDBIP to Council for community consultation and approval. ➤ Submit final IDP and Budget to Council for adoption. ➤ The Mayor must approve the final SDBIP within 28 days after the approval of the budget. ➤ Co-ordinate plans and timetables for the Budget. ➤ Exercise close oversight on the IDP, Budget and SDBIP preparation. ➤ Ensure and drives political engagement with the province and national departments on unfunded or under-funded mandates. ➤ Escalate community priorities and requests (relating to national and/ or provincial mandates) formally, in writing, to the relevant national/ provincial organs of state – follow-up and coordinate that feedback to the community is provided.
<i>Mayor in our case due to plenary Council</i>	<ul style="list-style-type: none"> ➤ Overall monitoring of the public participation process. ➤ Establish and exercise oversight over ward committees.
<i>Ward Councillors supported by PR Councillors / Ward Committees</i>	<ul style="list-style-type: none"> ➤ Form a link between the municipality and residents. ➤ Link the IDP, Budget and SDBIP process to their respective Wards. ➤ Assist in the organising of public consultation and participation. ➤ Explain and engage the community during the process. ➤ Monitor the implementation of the IDP, budget and SDBIP with respect to their particular wards. ➤ Encourage residents to take part in the IDP process. ➤ Provide feedback to the community during and AFTER APPROVAL of the IDP, budget and SDBIP. Especially on community priorities that could not be accommodated and the reasons for such, including when or how it will be addressed in future.

<p><i>Municipal Manager</i></p>	<ul style="list-style-type: none"> ➤ Managing and coordinate the entire IDP process as assigned by the Executive Mayor. ➤ Fulfill the duties of Accounting Officer as set out in Sections 68 and 69 of the MFMA, Act 56 of 2003. ➤ Ensure that the budget is prepared in the prescribed format and includes the minimum prescribed information and in the sequence prescribed (MFMA and Municipal Budget and Reporting Regulations (MBRR)). ➤ Certifies and signs-off that the budget does meet the minimum quality and content requirements (MFMA and MBRR).
<p><i>IDP Unit / Office</i></p>	<ul style="list-style-type: none"> ➤ Prepare IDP process plan and monitor the timeously implementation thereof. ➤ Day to day management and coordination of the IDP process. ➤ Ensure stakeholder engagement in the IDP process by organising and setting up meetings for engagement. ➤ Ensure that the IDP process is participatory and that planning is ward-based oriented. Respond to public and MEC comments on Draft IDP. ➤ Compilation of a comprehensive IDP document that complies with all legislator requirements. ➤ .Amend the IDP document in accordance with the comments of the MEC. ➤ Assist the Speaker to coordinate the process of establishing ward committees. ➤ Responsible for logistical arrangements pertaining to ward committee meetings. ➤ The responsibility to meet regularly with the ward committees to ensure appropriate communication with the communities through the ward committee structure. ➤ The responsibility to ensure that representations made through the ward committees and ward councillors are channelled to the appropriate structures/functionaries for further attention/information. ➤ To provide the administrative support to ward committees. ➤ To coordinate within the administration and prepare a consolidated formal document of the community needs/ requests (relating to national/ provincial mandates) that arose during community engagements. This must be provided to the Mayor for escalation to national/ provincial organs of state.
<p><i>Directors and Head of Departments</i></p>	<ul style="list-style-type: none"> ➤ Provide relevant technical, sector and financial information analysis. ➤ Provide technical expertise in consideration and finalisation of strategies and identification of projects. ➤ Provide departmental, operational and capital budgetary information. ➤ Preparation of project proposals, integration of projects and sector programmes.
<p><i>IDP – Steering Committee</i></p> <p><i>Budget – Steering Committee</i> <i>(Ideally this should be one(1)_joint committee)</i></p>	<ul style="list-style-type: none"> ➤ Refinement and quality check of IDP document to ensure compliance with legislation. ➤ Consist of Municipal Manager, Senior Management/Directors, IDP Manager/Office, and Speaker. <hr/> <ul style="list-style-type: none"> ➤ To provide technical assistance to the mayor in discharging the responsibilities set out in Section 53 of the MFMA. ➤ Consist of the portfolio Councillor for Financial matters, the Municipal Manager, Chief Financial Officer, Senior Managers/Directors and any technical experts on infrastructure, the manager responsible for budgeting and manager responsible for planning.
<p><i>IDP Representative Forum</i></p>	<ul style="list-style-type: none"> ➤ Provide an organisational mechanism for discussion, negotiation and decision making between stakeholders. ➤ Represents the interest of their constituencies in the IDP process. ➤ Monitors the performance of the planning and implementation process. ➤ Comprises of the Mayor, Councillors, Ward Committees, Municipal Manager, Directors, representatives of various sectors, NGO's, Government Departments and specialised community members.

7. Table 2: Distribution of roles and responsibilities between the municipality and external role players

<i>ROLE PLAYERS</i>	<i>ROLES AND RESPONSIBILITIES</i>
<i>Kgatelopele Local Municipality</i>	<ul style="list-style-type: none"> ➤ Approve the IDP, budget and SDBIP. ➤ Undertake the overall planning, management and coordination of the IDP and budget process. ➤ Consider comments of the MEC's for local government and finance, the National Treasury and/ or provincial treasury and other national and/ or provincial organs of state on the IDP, budget and SDBIP and adjust if necessary. ➤ Ensure linkage between the Budgets, SDBIP and IDP.
<i>Local Residents, Communities and Stakeholders</i>	<ul style="list-style-type: none"> ➤ Represents interest and contributes knowledge and ideas in the IDP process by participating in and through the ward committees. ➤ Keep constituencies informed on IDP activities and outcomes.
<i>ZF MGCAWU District Municipality</i>	<ul style="list-style-type: none"> ➤ Ensure alignment of the IDP between the municipality and the district municipality (Integrated District and Local Planning). ➤ Preparation of joint strategy workshops between municipality, provincial and National government.
<i>Provincial Government</i>	<ul style="list-style-type: none"> ➤ Ensure horizontal alignment of the IDP between the municipality and the District municipality. ➤ Ensuring vertical and sector alignment between provincial sector departments/ provincial strategic plans and the IDP process at local/district level. ➤ Ensure efficient financial management of Provincial grants. ➤ Monitor the IDP and budget progress. ➤ Assist municipalities in compiling the IDP and budget. ➤ Coordinate and manage the MEC's assessment of the IDP. ➤ Provincial Treasury must provide views and comments on the draft budget and any budget-related policies and documentation for consideration by council when tabling the budget. ➤ Conduct Medium Term Revenue and Expenditure Framework (MTREF) budget and IDP assessments.
<i>Sector Departments</i>	<ul style="list-style-type: none"> ➤ Contribute sector expertise and knowledge. ➤ Provide sector plans and programmes for inclusion in the IDP and budget.
<i>National Government</i>	<ul style="list-style-type: none"> ➤ National Treasury issues MFMA Circulars and guidelines on the manner in which municipal councils should process their annual budgets, including guidelines on the formation of a committee of the council to consider the budget (Section 23(3) of the MFMA). ➤ National Treasury issues guidance and provide support to the provincial treasury to assess the budget, SDBIP and integrations/ links of the budget with the IDP.

8.KGATELOPELE LOCAL MUNICIPALITY

2019/20 IDP AND BUDGET PROCESS TIME-SCHEDULE

FOR THE APPROVAL OF THE 2020/21 IDP, BUDGET AND SDBIP

Required in terms of Section 21(1) (b) of the MFMA

Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
1	August 2019	Tabling of and briefing Council on the Draft 2019/20 IDP/Budget Process Plan for approval, including time schedules for IDP/Budget Public participation meetings.	IDP Office BTO	IDP Official Chief Financial Officer	MFMA S21(1)(b)	26 August 2019	
2		Convene IDP and Budget Steering Committee Meeting. (Dry Run) Final Discussion of Public Participation Meeting Processes.	IDP Office	IDP Official	MSA Ch 5	28 August 2019	
3	September 2019	Inception Meeting for all Committees involved in the Financial Management Change	CFO	CFO	Internal	01 September 2019	
		Advertise the budget process and dates of IDP/Budget Public meetings on Municipal Website, Municipal Newsletter and Local Newspapers	IDP Office	IDP Unit Municipal Manager	MSA and MFMA	5 September 2019	
4		Consult with the Ward Communities to discuss their priorities and Challenges in preparation of their Area based IDP/Budget Consultation Meetings (Ward Based Plans)	IDP Office	IDP Official Municipal Manager and Political Officer Bearers	Internal	16-19 September 2019,	
5		IDP Budget Steering Committee Meeting: Discuss, scrutinise community needs as outcome of IDP/ Budget public engagement sessions to IDP forum.	IDP Office	IDP Unit	MSA	30 September 2019	

Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
6	OCT 2019	IDP Budget Rep Forum in discussion with all the Stakeholders and Sectorial Departments on the Community Needs and Public Engagements	IDP Office	IDP unit/ Municipal Manager	MSA and MFMA	8 October 2019	
7		Performance Management System (PMS) Assessments review for Quarter 1	PMS office	PMS Unit	Internal Process	14-18 October 2019	
8		Review Municipal Spatial Development Framework	Planning and Development	Municipal Manager for Planning and Development	Internal Process	31 October 2019	
9		Submit Quarterly Report (July 2019 – September 2019) on implementation of budget and financial state of affairs to Council	Office of the MM	Executive Mayor	MFMA S52(d)	31 October 2019	
10		Updating and review of strategic elements of IDP in light of the focus of Council	IDP Office	IDP Unit	MSA	31 October 2019	
Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
11	Nov 2019	Manager Identify/Create Projects as outcome of the prioritisation of development needs during IDP public engagements sessions within projected budget allocations.	All Departments	CFO	MSA	October - November 2019	
12		Finalise Salary Budget for 2020/21	BTO	CFO	Internal Process	30 November 2019	
Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
13	Jan 2020	Performance Management System (PMS) Assessment Review for Quarter 2	PMS Office	PMS Unit	MSA	6-10 January 2020	
14		Conclusion of Sector Plans and integration into the IDP document	IDP Office	IDP Unit	MSA	10 January 2020	
15		Finalise departmental Plans and link to IDP	All Departments	IDP Unit and Senior Managers	MSA	10 January 2020	
16		Convening Budget Steering Committee Meeting for the purpose to discuss and prioritise draft	Office of the MM	Budget Steering	MSA S29	14 January	

		Capital projects for the next three years		Committee		2020	
17		IDP Budget Rep Forum in discussion with all the Stakeholders and Sectorial Departments on the Community Needs and Public Engagements	IDP Office	IDP Unit	MSA and MFMA	21 January 2020	
18		Review all budget related policies	BTO	CFO	MBRR 7	24 January 2020	
19		Workshop 1: Adjusted IDP, Budget and proposed tariffs and SDBIP with Council. Provide progress update to council against IDP/Budget process schedule and obtain approval for any adjustments to process.	IDP Office	Mayor Municipal Manager IDP Unit CFO	MFMA & MSA	23 January 2020	
20		Adjustment Budget: Finalise Capital and Operational budget projections for 2019/2020	BTO	CFO	MBRR 21	24 January 2020	
21		Special Council Meeting for Consideration of the Adjustment Budget 2018/19, Tabling of 2017/18 Annual Report, Quarter 2 Performance Report Adjusted SDBIP and Quarterly Report (Oct 2018 – Nov 2018) on implementation of budget and financial state of affairs to Council	Office of the MM	Municipal Manager	MFMA	24 January 2020	
22		Submit 2018/19 Annual Report to Auditor General, Provincial Treasury and COGTA	Office of the MM	Municipal Manager	MFMA S(127)(5)(b)	29 January 2020	
23		Finalise expenditure on operational budget for the budget year and two outer years.	BTO	CFO	Internal Process	31 January 2020	
Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
24	Feb 2020	Present Draft IDP and Budget to Steering Committees for quality check	IDP Office BTO	IDP and Budget Steering Committees	MBRR S4	February 2020	
25		Mid-year Budget and Performance Visits with Provincial Treasury	Treasury Department	Officials from Treasury Department	MFMA s21(1)(b)	19-20 February 2020	
26		Municipalities receive inputs from National and Provincial Government and other bodies on factors influencing the budget, e.g. Grant Allocations	Office of the MM BTO	Municipal Manager CFO	MFMA21(2)(c)	February 2020	
27		Amend IDP, SDBIP, KPI's and performance agreements i.e adjustment budget	Office of the MM	Municipal Manager	MFMA 28	28 February 2020	
28		Forward Adjustment Budget (hard and electronic copies) to National and Provincial Treasury after approval	BTO	CFO	MBRR 24	28 February 2020	

29		Publication of approved Adjustment Budget after approval per MSA and on municipal website	BTO	CFO	MBRR 26	28 February 2020	
30	March 2020	Municipal Manager presents final draft IDP, Budget, SDBIP and Budget related policies to the Mayor for perusal and tabling to Council	Office of the MM	Municipal Manager	Internal Process	March 2020	
31		Municipal Manager submit draft IDP, Budget, and Related Policies to Manager of Corporate Services for inclusion in Council Meeting Agenda	Office of the MM	Municipal Manager	Internal Process	March 2020	
32		Workshop 2: draft IDP, Budget and proposed tariffs and SDBIP with Council. Provide progress update to council against IDP/Budget process schedule and obtain approval for any adjustments to process.	IDP Office BTO	IDP Unit CFO	MBRR 4	20 March 2020	
33		Adoption of Draft IDP and Budget 2020/2021 at Special Council meeting	IDP Office BTO	IDP and Budget Steering Committees	Internal Process	23 March 2020	
Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
34	April 2020	Advertise & Inviting public comments on Draft Budget, Proposed Tariffs, and IDP Place copies of Draft Budget and IDP at all municipal buildings. Consolidation of IDP/Budget inputs	Corporate Services BTO	Department of Corporate Services CFO	MBRR S15 MFMA S22	31 March – 27 April 2020 (public comments)	
35		IDP Budget Rep Forum in discussion with all the	IDP Office	IDP Unit	MSA& MFMA	22 April 2020	

		Stakeholders and Sectorial Departments on the Community Needs and Public Engagements					
36		Forward Copy of preliminary approved Budget ,IDP, SDBIP & related documents (hard and electronic copies) to National & Provincial Treasury – 10 working days after tabling	Office of the MM	CFO IDP Unit	MFMA S22(b)	15 April 2020	
37		Draft Budget Engagement Visits for 2020/21 with Provincial Treasury	Treasury Department	Treasury Department	MFMA s21(1)(b)	21 April 2020	
38		Steering Committee Meeting Council considers public and Government departments' comments and inputs and revised IDP, Budget and SDBIP if necessary.	Office of the MM	Municipal Manager	MBRR16(1)(a)	30 April 2020	
39		CFO and Manager Corporate Service analyse public and Ward Committee comments and inputs on Draft IDP and Budget and prepare recommendations for Council's perusal	Corporate Services BTO	CFO Manager Corporate Services	MBRR S16(1)(a)	30 April 2020	
40		Submit Quarterly Report (Jan 2020 – Mar 2020) on implementation of budget and financial state of affairs to Council	Office of the MM	Executive Mayor	MFMA s52(d)	30 April 2020	
Item No	Period	Activity	Co – Co-ordinating Department	Responsibility	Legislative Requirement and Information	Target date	Progress against target & Comments
42	May 2020	Present Final Draft IDP, Budget and final draft SDBIP to Steering Committees for quality Check (Including recommendations made by all stakeholders and Council)	IDP Office BTO	IDP and Budget Steering Committees	MBRR 4	21 May 2020	
42		Table final IDP, budget 2020/2021 & related documents to Council for approval.	Office of the MM	Municipal Manager	MFMA S24(1)	26 May 2020	
43		Inform local community on approved IDP and Budget Detail – Place Newspaper Article and Copies at Libraries	Office of the MM	Municipal Manager	MBRR S18	29 May 2020	
44	June 2020	Send copy of approved Budget, IDP, & related documents (incl. final draft SDBIP) to National and Provincial Governments and other stakeholders Ensure Signed Quality Certificate as per S5 of MBRR is also attached.	IDP Office BTO	CFO IDP Unit	MFMA S24(3)	5 June 2020	
45		Publication of Approved Budget and IDP within 10 workings days on Municipal Website	BTO IDP Office	CFO IDP Unit	MFMA S75(1)(a)	5 June 2020	

46		Submit draft SDBIP to Mayor within 14 days after approval of budget	Office of the MM	Municipal Manager	MFMA S69(3)(a)	14 June 2020	
47		Mayor approves the municipality's SDBIP within 28 days after the approval of the budget and submit hard and electronic copy to NT and PT	Mayor's Office	Executive Mayor	MFMA S(53)(1)(c)(ii)	28 June 2020	
48	July 2020	IDP Budget Rep Forum in discussion with all the Stakeholders and Sectorial Departments on the Community Needs and Public Engagements	IDP Office	IDP Unit	MSA and MFMA	10 July 2020	

9. Proposed Schedule for 2019/20 IDP and Budget Public Engagement Sessions

Date	Day	Time	Topic	Ward	Venue	Ward Councillor	Facilitator	Admin Support	Senior Management Representative
16 September 2019	Tuesday	17H00	Budget & IDP	4	Lime Acres – Community Hall	Cllr I. Williams	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
17 September 2019	Wednesday	17H00	Budget & IDP	3	Lewende Water Kerk-Maranteng	Cllr R. Losper	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
18 September 2019	Thursday	17H00	Budget & IDP	2	Die Kuil Primary School	Cllr I. Sulliman	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
19 September 2019	Monday	17H00	Budget & IDP	1	Tlhakalatlou Community Hall	Cllr G. Ngesi	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
			SECOND ROUND	OF AREA BASED	COMMUNITY	ENGAGEMENT	MEETINGS		
30 March 2020	Monday	17H00	Budget & IDP	4	Lime Acres - Community Hall	Cllr I. Williams	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
31 March 2020	Wednesday	17H00	Budget & IDP	3	Lewende Water Kerk-Maranteng	Cllr R. Losper	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
1 April 2020	Monday	17H00	Budget & IDP	2	Die Kuil Primary School	Cllr I. Sulliman	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
2 April 2020	Tuesday	17H00	Budget & IDP	1	Tlhakalatlou Community Hall	Cllr G. Ngesi	IDP Official /P. Leshope	PMS Official T. Njongo	MM/CFO
			INTEGRATED	DEVELOPMENT	PLAN	REPRESENTATIVE	ENGAGEMENTS	FORUM	
8 October 2019	Wednesday	10H00	1 st IDP Rep Forum	KLM	Danielskuil Kgatelopele Council Chamber	Mayor/Delegate	IDP Official /P. Leshope	PMS Official T. Njongo	MM/Admin/CFO
21 January 2020	Wednesday	10H00	2 nd IDP Rep Forum	KLM	Danielskuil Kgatelopele Council Chamber	Mayor/Delegate	IDP Official /P. Leshope	PMS Official T. Njongo	MM/Admin/CFO

22 April 2020	Wednesday	10H00	3 rd IDP Rep Forum	KLM	Danielskuil Kgatelopele Council Chamber	Mayor/Delegate	IDP Official /P. Leshope	PMS Official T. Njongo	MM/Admin/CFO
10 July 2020	Wednesday	10H00	4 th IDP Rep Forum	KLM	Danielskuil Kgatelopele Council Chamber	Mayor/Delegate	IDP Official /P. Leshope	PMS Official T. Njongo	MM/Admin/CFO