



KGATELOPELE LOCAL MUNICIPALITY

KLM2018/19/013

SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE CLOTHING

NAME OF SUPPLIER:

SUPPLIER'S ADDRESS:

.....

TEL NUMBER:

FAX NUMBER:

CSD SUPPLIER NO:

TENDER AMOUNT:

INVITATION TO QUOTE - ADVERT

INVITATION TO BID

Kgatelopele Local Municipality invites suitable service providers to bid for the following project:

Bid No.	Bid description	Contract period	Availability of documents	Closing date and Time	Points System
KLM2018/19/013	SUPPLY AND OF PERSONAL PROTECTIVE CLOTHING	36 Months	12 February 2019	28 February 2019@ 12H00	80/20

Bid documents with detailed specifications and information are obtainable from the municipal website www.kgatelopele.gov.za and e-tender portal at www.etenders.gov.za from **Tuesday, 12 February 2019**

All sealed bids clearly marked with the Project name and Bid number must be placed in the Tender Box at the offices of the Kgatelopele Local Municipality, 222 Barker Street, Danielskuil, 8405, on or before **12:00 pm Thursday, 28 February 2019** at which time bids will be opened in public. No emailed or faxed documents will be accepted.

Bid documents submitted after 12:00 pm Thursday, 28 February 2019 won't be accepted.

This bid will be evaluated for Local Production and Content. Only bids that achieve the minimum stipulated threshold for local production and content may be evaluated further. The stipulated minimum threshold percentages for the textile, clothing and footwear sector is 100%.

(i)The Declaration Certificate for Local Production and Content (MBD6.2) together with Annex C (Local Content Declaration Summary Schedule) must be completed, duly signed and submitted by the bidder at the closing date and time of the bid, and

In accordance with the new Preferential Procurement Regulation, 2017, clause 4(1)(a), tenderers must be Level 1 BBBEE contributors. (ii)The rates of exchange quoted by the bidder in paragraph 4.1 of the Declaration Certificate will be verified for accuracy.

(iii) $LC = (1 - x/y) * 100$

Where

X = is the imported content in Rand

Y = is the bid price in Rand excluding value added tax (VAT)

Price referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the SARB at 12:00 on the date of advertisement of the bid

The following Pre-qualifying conditions will be applied to all bids:

- Level 1 BBBEE contributor will be allowed
- EME's only

Please note that it is a prerequisite of the Municipality that all service providers are to be registered on the **National Treasury Central Supplier Database (CSD)**. The submissions of valid and up to date SARS tax

clearance certificates are compulsory. Registration on CSD can be done at www.csd.gov.za or at your nearest Treasury and Kgatelopele Local Municipal Offices.

Bids will be evaluated according to the Kgatelopele Local Municipality's Supply Chain Management Policy, Preferential Procurement Policy Framework Act (Act 5 of 2005) and the Preferential Procurement Regulations, 2017, and Broad Base Black Economic Empowerment Act (Act 53 of 2003).

Kgatelopele Local Municipality is under no obligation to accept the lowest or any bid and reserves the right to accept the whole or part of any bid. Kgatelopele Local Municipality further reserves the right to re-advertise if it so wishes. No reasons for the acceptance or rejection of any bid will be given.

N.B: suppliers are advised NOT to make any alterations or additions to the tender documents, except to comply with instructions issued by the employer.

Enquiries : 053 384 8646

Procurement : Mr Jabulane Zwane (Email: supply@kgatelopele.gov.za)

Mr M. January
Municipal Manager

MBD1

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE
(KGATELOPELE LOCAL MUNICIPALITY)

BID NUMBER: KLM2018/19/013
CLOSING DATE: 28 FEBRUARY 2019
CLOSING TIME: 12:00pm
DESCRIPTION: SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE CLOTHING

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

TENDER DOCUMENTS MAY BE POSTED TO:

(We urge suppliers to submit their documents to avoid late arrival or documents not reaching its destination. The municipality will not be held responsible or accountable for not accepting late submission)

The Municipal Manager
Kgatelopele Local Municipality
P. O. Box 43
Danielskuil
8405

OR

DEPOSITED IN THE BID BOX SITUATED AT

Kgatelopele Municipal Offices, Barker Street, Danielskuil, 8405

Wooden Tender Box at Municipal Offices Entrance on the left-hand side near the cashier's Counter

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open from 07h30 until 16h45 Monday to Friday weekdays, and 08h00 until 12h00 midday on Saturdays.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO TENDER WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

FACSIMILE NUMBER CODE NUMBER.....

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN ATTACHED? (MBD YES/NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1 YES/NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

(Tick applicable box)

- AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
- A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)
- A REGISTERED AUDITOR

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?

YES/NO

(IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED

TOTAL BID PRICE

TOTAL NUMBER OF ITEMS OFFERED

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Municipality / Municipal Entity:	Kgatelopele Local Municipality
Department:	Supply Chain Management Unit
Contact Person:	Jabulane Zwane
Tel:	053 384 8646

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person:

Tel:

Fax:

Bidders shall take note of the following bid conditions / compulsory submissions

- The Kgatelopele Local Municipality Supply Chain Management Policy will apply;
- All bids submitted are to remain valid for a period of **90** days after the bid closing date.
- Original & valid Tax Clearance Certificate and/or Master Registration Number or tax compliance status PIN, company registration together with certified ID copies of Members and Joint Venture Agreements where applicable must be submitted;
- Company Profile and Original/Certified copy of B-BBEE Certificate issued by a Verification Agency accredited by SANAS or acquired from South African police service.
- The quotations will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000 and the regulations pertaining thereto (2017), as well as the Kgatelopele Local Municipality's Supply Chain Management policy. Documents can be downloaded from municipal website and e-tender portal on www.etenders.gov.za.
- Late quotations, or submitted by facsimile or electronically, will not be accepted;
- The Kgatelopele Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- The municipality reserves the right to disqualify any service provider whose member and/or shareholders owe the municipality rates & taxes.
- Failure to supply all supplementary information will result in the tender being deemed non-responsive and therefore the tender will not be considered for award.
- Bidders must submit proof of company registration document (CK).

TAX CLEARANCE CERTIFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1. In order to meet this requirement bidders are required to complete in full the attached form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.
3. The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.
4. In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.
5. Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za.
6. Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

MBD 3.1

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder.....	Bid Number.....
Closing Time	Closing Date

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID: 28 FEBRUARY 2019

PROJECT SPECIFICATION:**SCOPE OF WORK AND PARAMETERS****PARKS AND GARDENS DEPARTMENT:****SUPPLY OF OVERALLS**

- 2 pc overall
- Royal blue
- Embroided kgatelopele local municipality logo on the left side above pocket
- Triple stitched
- Overall should have reflector cross at the back, hands and above knees on the trouser

SPECIFICATIONS & SIZES – OVERALL 2PC

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	28	OVERALL 2PC	ROYAL BLUE		
1	30	OVERALL 2PC	ROYAL BLUE		
1	32	OVERALL 2PC	ROYAL BLUE		
1	34	OVERALL 2PC	ROYAL BLUE		
1	36	OVERALL 2PC	ROYAL BLUE		
1	38	OVERALL 2PC	ROYAL BLUE		
1	40	OVERALL 2PC	ROYAL BLUE		
1	42	OVERALL 2PC	ROYAL BLUE		
1	44	OVERALL 2PC	ROYAL BLUE		
1	46	OVERALL 2PC	ROYAL BLUE		
1	48	OVERALL 2PC	ROYAL BLUE		
1	50	OVERALL 2PC	ROYAL BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

ELECTRICITY DEPARTMENT:**SUPPLY OF OVERALLS**

- Denim overall (2pc)
- Shock resistance
- Acid proof
- Tripled stitched
- Denim blue
- Embroided kgatelopele local municipality logo on the left side above pocket
- reflective

SPECIFICATIONS & SIZES – OVERALL 2PC

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	28	OVERALL 2PC	DENIM BLUE		
1	30	OVERALL 2PC	DENIM BLUE		
1	32	OVERALL 2PC	DENIM BLUE		
1	34	OVERALL 2PC	DENIM BLUE		
1	36	OVERALL 2PC	DENIM BLUE		
1	38	OVERALL 2PC	DENIM BLUE		
1	40	OVERALL 2PC	DENIM BLUE		
1	42	OVERALL 2PC	DENIM BLUE		
1	44	OVERALL 2PC	DENIM BLUE		
1	46	OVERALL 2PC	DENIM BLUE		
1	48	OVERALL 2PC	DENIM BLUE		
1	50	OVERALL 2PC	DENIM BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

WASTE MANAGEMENT DEPARTMENT:**SUPPLY OF OVERALLS**

- 2pc overalls
- Dark Green
- Embroided kgatelopele local municipality logo on the left side above pocket
- Tripled stitched
- Overall should have reflector cross at the back, on sleeves & above knees on the trouser
- Acid proof

SPECIFICATIONS & SIZES – OVERALL 2PC

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	28	OVERALL 2PC	DARK GREEN		
1	30	OVERALL 2PC	DARK GREEN		
1	32	OVERALL 2PC	DARK GREEN		
1	34	OVERALL 2PC	DARK GREEN		
1	36	OVERALL 2PC	DARK GREEN		
1	38	OVERALL 2PC	DARK GREEN		
1	40	OVERALL 2PC	DARK GREEN		
1	42	OVERALL 2PC	DARK GREEN		
1	44	OVERALL 2PC	DARK GREEN		
1	46	OVERALL 2PC	DARK GREEN		
1	48	OVERALL 2PC	DARK GREEN		
1	50	OVERALL 2PC	DARK GREEN		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

WATER AND SANITATION**SUPPLY OF OVERALL**

- 2 pc overall
- Royal blue
- Embroided kgatelopele local municipality logo on the left side above pocket
- Tripled stitched
- Overall should have reflector cross at the back, on sleeves & above knees on the trouser
- Must be acid proof

NB: Must be 65 % cotton for overall & 35 % polyester

SPECIFICATIONS & SIZES – OVERALL 2PC

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	28	OVERALL 2PC	ROYAL BLUE		
1	30	OVERALL 2PC	ROYAL BLUE		
1	32	OVERALL 2PC	ROYAL BLUE		
1	34	OVERALL 2PC	ROYAL BLUE		
1	36	OVERALL 2PC	ROYAL BLUE		
1	38	OVERALL 2PC	ROYAL BLUE		
1	40	OVERALL 2PC	ROYAL BLUE		
1	42	OVERALL 2PC	ROYAL BLUE		
1	44	OVERALL 2PC	ROYAL BLUE		
1	46	OVERALL 2PC	ROYAL BLUE		
1	48	OVERALL 2PC	ROYAL BLUE		
1	50	OVERALL 2PC	ROYAL BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

SAFETY BOOTS

- Safety boots steel toe
- Leather upper
- Sole must be a slippery resistance & acid proof
- Black/Brown

SPECIFICATIONS & SIZES – SAFETY BOOTS MEN

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	5	LEATHER	BLACK/BROWN		
1	6	LEATHER	BLACK/BROWN		
1	7	LEATHER	BLACK/BROWN		
1	8	LEATHER	BLACK/BROWN		
1	9	LEATHER	BLACK/BROWN		
1	10	LEATHER	BLACK/BROWN		
1	12	LEATHER	BLACK/BROWN		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

SAFETY SHOES MEN

- Safety boots steel toe
- Leather upper
- Sole must be a slip resistance & acid proof
- Black

SPECIFICATIONS & SIZES – SAFETY SHOES MEN

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	5	LEATHER	BLACK/BROWN		
1	6	LEATHER	BLACK/BROWN		
1	7	LEATHER	BLACK/BROWN		
1	8	LEATHER	BLACK/BROWN		
1	9	LEATHER	BLACK/BROWN		
1	10	LEATHER	BLACK/BROWN		
1	12	LEATHER	BLACK/BROWN		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

SAFETY SHOES LADIES

- Safety boots steel toe
- Leather upper
- Sole must be a slip resistance & acid proof
- Black/brown

SPECIFICATIONS & SIZES – SAFETY SHOES LADIES

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	3	LEATHER	BLACK/BROWN		
1	4	LEATHER	BLACK/BROWN		
1	5	LEATHER	BLACK/BROWN		
1	6	LEATHER	BLACK/BROWN		
1	7	LEATHER	BLACK/BROWN		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

GUMBOOT MEN

- Knee high
- Rubber (soft)
- Steel toe
- Black

SPECIFICATIONS & SIZES – SAFETY GUMBOOTS MEN

<u>QUANTITY</u>		<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1		5	SOFT RUBBER	BLACK		
1		6	SOFT RUBBER	BLACK		
1		7	SOFT RUBBER	BLACK		
1		8	SOFT RUBBER	BLACK		
1		9	SOFT RUBBER	BLACK		
1		10	SOFT RUBBER	BLACK		
1		12	SOFT RUBBER	BLACK		
TOTAL FOR YEAR 1						R
ESCALATION FOR YEAR 2 (PERCENTAGE)				TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)				TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)						R

GUMBOOT FOR LADIES

- - Knee high
- Rubber (soft)
- Steel toe
- Colour black

SPECIFICATIONS & SIZES – SAFETY GUMBOOTS LADIES

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	3	SOFT RUBBER	BLACK		
1	4	SOFT RUBBER	BLACK		
1	5	SOFT RUBBER	BLACK		
1	6	SOFT RUBBER	BLACK		
1	7	SOFT RUBBER	BLACK		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

VELSKOEN - SHOES

- Leather
- Colour: Tan
- Soft rubber sole
- Slip resistance

SPECIFICATIONS & SIZES – VELSKOEN

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	5	SOFT RUBBER	TAN		
1	6	SOFT RUBBER	TAN		
1	7	SOFT RUBBER	TAN		
1	8	SOFT RUBBER	TAN		
1	9	SOFT RUBBER	TAN		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

RAIN SUIT

- 2 pc (must come in a package. Rain coat bag)
- Navy blue colour
- Reflective cross at the back, on sleeves & above knees on the trouser

SPECIFICATIONS & SIZES – 2PC

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	SMALL	2PC	NAVY BLUE		
1	MEDIUM	2PC	NAVY BLUE		
1	LARGE	2PC	NAVY BLUE		
1	X LARGE	2PC	NAVY BLUE		
1	XX LARGE	2PC	NAVY BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

GUMBOOT WADEN SUIT

- Dark green
- Rubber

SPECIFICATIONS & SIZES – 1PC (JUMP SUIT)

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	SMALL	1PC	NAVY BLUE		
1	MEDIUM	1PC	NAVY BLUE		
1	LARGE	1PC	NAVY BLUE		
1	X LARGE	1PC	NAVY BLUE		
1	XX LARGE	1PC	NAVY BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

BUTCHERS JACKET

- Must have PVC
- White in colour

SPECIFICATIONS & SIZES – BUTCHER JACKETS

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	SMALL	1PC	BLACK/WHITE		
1	MEDIUM	1PC	BLACK/WHITE		
1	LARGE	1PC	BLACK/WHITE		
1	X LARGE	1PC	BLACK/WHITE		
1	XX LARGE	1PC	BLACK/WHITE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

FREEZER JACKET

- Navy blue

SPECIFICATIONS & SIZES – FREEZER JACKETS

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	SMALL	1PC	NAVY BLUE		
1	MEDIUM	1PC	NAVY BLUE		
1	LARGE	1PC	NAVY BLUE		
1	X LARGE	1PC	NAVY BLUE		
1	XX LARGE	1PC	NAVY BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

FLOPPY HATS

- Navy blue
- Embroided kgatelopele LM logo in the front

SPECIFICATIONS & SIZES – FLOPPY HATS

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1PC	NAVY BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

GLOVES

- Yellow latex wrist gloves
- Maxi flex gloves
- Refuse gloves

SPECIFICATIONS & SIZES – GLOVES

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	LATEX WRIST	1PAIR	YELLOW		
1	MAXI FLEX	1PAIR	ANY COLOUR		
1	REFUSE GLOVES	1PAIR	ANY COLOUR		
1	ELECTRO SOFT	1PAIR	ANY COLOUR		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

T-SHIRT LONG SLEEVES & SHORT SLEEVES

- Embroided on the left side above the pocket
- Blue

SPECIFICATIONS & SIZES – T-SHIRTS (LONG SLEEVE)

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	SMALL	ROUND NECK	BLUE		
1	NEDIUM	ROUND NECK	BLUE		
1	LARGE	ROUND NECK	BLUE		
1	X LARGE	ROUND NECK	BLUE		
1	XX LARGE	ROUND NECK	BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

SAFETY SOCKS

SPECIFICATIONS & SIZES – SOCKS

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1PAIR	BLACK/NAVY BLUE		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

GOGGLES

SPECIFICATIONS & SIZES – GOGGLES

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1PAIR	CLEAR		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

SPECS

- Must be sun resistance

SPECIFICATIONS & SIZES – SPECS

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1PAIR	BLACK		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

EARPLUGS**SPECIFICATIONS & SIZES – EARPLUGS**

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1PAIR	CLEAR		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

RESPIRATORY DUST MASK

- Normal one

SPECIFICATIONS & SIZES – RESPIRATORY MUSKS

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1 MASK	CLEAR		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

FACE SHIELD

- It is for grass cutting with headphone
- Noise resistance

SPECIFICATIONS & SIZES – FACE SHIELD

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1 SHIELD	CLEAR		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

SHIEN GUARDS

SPECIFICATIONS & SIZES – SHIEN GUARDS

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	ONE SIZE FITS ALL	1PAIR	CLEAR		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

CLEANERS PPE

- Full PPE for cleaners & access control

SPECIFICATIONS & SIZES – CLEANERS LADIES TROUSER

<u>QUANTITY</u>	<u>SIZE</u>	<u>DESCRIPTION</u>	<u>COLOUR</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	34	TROUSER	NAVY BLUE		
1	36	TROUSER	NAVY BLUE		
1	38	TROUSER	NAVY BLUE		
	40	TROUSER	NAVY BLUE		
SKIRTS					
1	34	SKIRT	NAVY BLUE		
1	36	SKIRT	NAVY BLUE		
1	38	SKIRT	NAVY BLUE		
1	40	SKIRT	NAVY BLUE		
DUST COAT					
1	SMALL	DUST COAT	KHAKI/ROYAL BLUE		
1	MEDIUM	DUST COAT	KHAKI/ROYAL BLUE		
1	LARGE	DUST COAT	KHAKI/ROYAL BLUE		
1	X LARGE	DUST COAT	KHAKI/ROYAL BLUE		
1	XXLARGE	DUST COAT	KHAKI/ROYAL BLUE		
BLOUSE					

1	SMALL	BLOUSE	BLUE STRIPS		
1	MEDIUM	BLOUSE	BLUE STRIPS		
1	LARGE	BLOUSE	BLUE STRIPS		
1	XLARGE	BLOUSE	BLUE STRIPS		
1	XXLARGE	BLOUSE	BLUE STRIPS		
TOTAL FOR YEAR 1					R
ESCALATION FOR YEAR 2 (PERCENTAGE)			TOTAL FOR YEAR 2 AFTER ESCALATION		R
ESCALATION FOR YEAR (PERCENTAGE)			TOTAL FOR YEAR 3 AFTER ESCALATION		R
TOTAL (YEAR 1 + YEAR 2 + YEAR 3)					R

NB: THE TOTAL SHOULD BE TAKEN TO FRONT PAGE OF THE DOCUMENT:

PRICING SCHEDULE (CONSOLIDATED)

Description of Goods / Services Required	Total
	R
	R
	R
	R
Other (State nature:)	R
	R
Nett price (Excluding VAT)	R
VAT	R
Total bid price (Including VAT) (Carry forward to front cover of this bid document)	R

- Required by:
- At:
.....
- Brand and Model
- Country of Origin
- Does the offer comply with the specification(s)?
***YES/NO**
- If not to specification, indicate deviation(s)
- Period required for delivery
- Firm/Not firm**
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

MBD 4

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons
 in the service of the state and who may be involved with
 the evaluation and or adjudication of this bid?

YES / NO

3.10.1 If yes, furnish particulars.

3.11 Are you, aware of any relationship (family, friend, other) between
 any other bidder and any persons in the service of the state who
 may be involved with the evaluation and or adjudication of this bid?
YES / NO

3.11.1 If yes, furnish particulars

3.12 Are any of the company’s directors, trustees, managers,
 principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

 .

3.13 Are any spouse, child or parent of the company’s directors
 trustees, managers, principle shareholders or stakeholders
 in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

3.14 Do you or any of the directors, trustees, managers,
 principle shareholders, or stakeholders of this company
 have any interest in any other related companies or
 business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of bidder

MBD6.1**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number:.....

8.8 Total number of years the company/firm has been in business:.....

8.9 I/we, the undersigned, who is/are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/firm for the preference shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

MBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. Definitions

2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;

2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);

2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;

2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;

2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).

2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;

2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and

2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

4. Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):
.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration**

made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011;
- (c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____ **DATE:** _____

WITNESS No. 1 _____ **DATE:** _____

WITNESS No. 2 _____ **DATE:** _____

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution).....
in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in

the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

- 4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
- 5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
- 6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1

CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I.....in my capacity as.....accept your bid under reference numberdated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating delivery instructions is forthcoming.

3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorized to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1.

2.

DATE

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)CERTIFY THAT THE INFORMATION FURNISHED ON THISDECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications

and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT
THE NATIONAL TREASURY: Republic of South Africa

General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.26 "Tort" means in breach of contract.
- 1.27 "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.

1.28 "Written" or "in writing" means hand-written in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services (excluding professional services related to the building and construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific goods, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 Invitations to bid are usually published in locally distributed newsmedia and on the municipality/municipal entity website.

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance
extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent Rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

6.2 When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. Performance security

7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
- (b) a cashier's or certified cheque

7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. Inspections, tests and analyses

8.1 All pre-bidding testing will be for the account of the bidder.

8.2 If it is a bid condition that goods to be produced or services to be rendered should at any stage be subject to inspections, tests and analyses, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or organization acting on behalf of the purchaser.

8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.5 Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.6 Goods and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

8.7 Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods, which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods and arrangements for shipping and clearance obligations, shall be made by the supplier in accordance with the terms specified in the contract.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. Incidental Services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any:

- (a) (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the

supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless

specified otherwise.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

18. Variation orders

18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded

under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the goods are required, or the supplier's services are not readily available.

21.4 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.

21.5 Upon any delay beyond the delivery period in the case of a goods contract, the purchaser shall, without cancelling the contract, be entitled to purchase goods of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the supplier fails to perform any other obligation(s)

under the contract; or

(c) if the supplier, in the judgement of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

24. Anti- dumping and counter- vailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the supplier to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the supplier in regard to goods or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Notwithstanding any reference to mediation and/or court proceedings herein,

(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

(b) the purchaser shall pay the supplier any monies due the supplier for goods delivered and / or services rendered according to the prescripts of the contract.

28. Limitation of Liability

28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license

fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.

32.4 No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. Transfer of contracts

33.1 The contractor shall not abandon, transfer, cede assign or sublet a contract or part thereof without the written permission of the purchaser.

33.2. Amendment of contracts

34.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing

