



REQUEST FOR PROPOSALS

Kgatelopele Local Municipality invites suitable service providers to submit proposals for the following project:

Bid No.	Bid description	Contract period	Closing date and Time	Preferential Points System
KLM2017/18/012	COMPILATION OF GRAP COMPLIANT ANNUAL FINANCIAL STATEMENTS	8 Months	19 April 2018 @ 12H00	80/20

Terms of Reference for this project can be accessed from the municipal website, www.kgatelopele.gov.za from **Thursday, 05 April 2018**.

Detailed proposals clearly marked with the Project name and Bid number must be placed in the Tender Box at the offices of the Kgatelopele Local Municipality, 222 Barker Street, Danielskuil, 8405, on or before **12:00 pm Thursday, 19 April 2018**. at which time they will be opened in public. No late submissions, emailed or faxed documents will be accepted.

Bids will be evaluated on Functionality:

The bid will be evaluated on functionality with the following criterion:

ITEM	SCORE
Experience and tract record	
Achievement of clean audit from previous projects	40
Experience of Project Team / Key Personnel	20
Accounting Support in addressing accounting backlogs and assisting municipal staff with implementation of internal control measures	20
Skills transfer through:	
On the job training with the specific aim to empower municipal staff to execute their duties unassisted (Clear plan with deliverables and timeframes)	20
TOTAL	100

NB: Bidders must score a minimum of 60% to be considered for further evaluation.

Please note that it is a prerequisite of the Municipality that all service providers are to be registered on the **National Treasury Central Supplier Database (CSD)**. The submissions of valid and up to date SARS tax clearance certificates are compulsory and municipal rates accounts. Registration on CSD can be done at www.csd.gov.za or at your nearest Treasury and Kgatelopele Municipal Offices.

Bids will be evaluated according to the Kgatelopele Local Municipality's Supply Chain Management Policy, Preferential Procurement Policy Framework Act (Act 5 of 2005) and the Preferential Procurement Regulations, 2017, and Broad Base Black Economic Empowerment Act (Act 53 of 2003).

Enquiries: 053 384 8608
CFO : Ms. Ophelia Louw

M A JANUARY (MR)
MUNICIPAL MANAGER
KGATELOPELE MUNICIPALITY